



Petition for Forgiveness of Previous Terms

You can petition to exclude from degree requirements and GPA computations up to three quarters (or up to two semesters) of coursework taken at any institution. To have your petition considered, you must:

- Prove that the coursework to be excluded does not represent your scholastic ability, that this substandard performance was due to an extenuating circumstance, and that you would be compelled to complete additional courses or enroll in additional quarters to achieve your baccalaureate degree if your petition is not approved;
- have had five years have elapsed since the most recent coursework to be excluded was completed; and
- have completed at least 22 units at Cal State East Bay since the last term to be disregarded, with a 3.0 GPA, 45 units with a 2.5 GPA, or 67 units with a 2.0 GPA

Submit this form and any supporting documents to Enrollment Services via the Student Information Lobby. Enrollment Services will review your petition and inform you of the decision. Cal State East Bay honors the exclusion policies of other institutions. Each term excluded by another institution reduces by one the number of terms that Cal State East Bay will consider for exclusion.

Returning undergraduate student

Continuing undergraduate student

Name: _____
Last First MI

Net ID: _____

Address: _____
Number Street City State ZIP

Phone: _____

Expected Quarter of Graduation _____

Major _____

Term(s) to be disregarded: (one, two, or three entire quarters OR one or two entire semesters)

Quarter/Semester _____ Year _____ College _____

Quarter/Semester _____ Year _____ College _____

Quarter _____ Year _____ College _____

Reason for request: (please be specific)

Signature: _____

Date: _____

DO NOT WRITE IN THIS BLOCK

G.P.A. at CSUH since most recent quarter to be disregarded _____
(current term cannot apply)

Units taken at CSUH since most recent quarter to be disregarded _____
(current term cannot apply)

Committee Action _____
Authorized Signature

Date: _____

Approved

Denied